

**SCHOOL DISTRICT OF WAUZEKA-STEUBEN****CREDIT RECOVERY****Credit Recovery**

In the event a student has failed a mandatory course to graduate, they will be allowed to complete a prior District approved online course curriculum to recover the credit.

Credit recovery is used only in the event a student has failed a required class to graduate. Upon completion of the required class a student will receive either a “P” for Pass or an “F” for Failure. For a student to earn a passing grade all designated sections originally set-up must be completed with a score of a minimum 60%. The original grade the student earned prior to redoing the course work will still be used to calculate the students G.P.A.

Designated times will be determined by administration prior to the start of each summer of when 9-12 credit recovery opportunities will exist. Students will only be able to work on their coursework during these times, at school and in the presence of a staff member.

The APEX program allows students to retake quizzes/tests to improve their grade. Students will only be allowed to retake an assessment up to three times. On the third and final try whatever grade the student earned on the last test will be kept.

**Behavior during Summer School Credit Recovery**

Summer school credit recovery is designed to help students. Students are expected to follow the normal school rules in place during the regular school year. In the event the regular rules are not followed, the District will follow the three-strike rule: Step 1 – Warning, Step 2 – Warning, Step 3 – Student must leave for the remainder of the day. A phone call to the parent/legal guardian will be made if a child is sent home. If a student is sent home three times during the same session the student will be removed from the credit recovery class during that session of summer school. In the event there is another session later in the summer, the student will have the opportunity to pick up in the program where s/he left off. If there is not another school session the student will be completely dropped from the course and all previous work will be lost.

**Exploratory Coursework**

In the event that a student wants to try a course to further advance their knowledge or to earn elective credits, a student could take a summer school APEX course. In this event the student will earn the letter grade obtained by the end of the last session offered that summer. If the course is incomplete the student will receive an “F” on their transcript and will not be allowed to complete the work at a later time.

APEX cannot be used in place of taking a course already being offered in the District. APEX could be taken by a student during the school year as an exploratory course or to earn an elective credit.

**Legal References:****Cross References:****Adoption Date: 1/18/2016****Date Revised: 1/15/2018****Date Reviewed:**